



## Enrollment/Tuition Contract Buds & Blossoms Program

Thank you for your interest in our Buds & Blossoms Program. It will be wonderful to have you join us this year. This letter sets forth the terms and conditions of agreement between you and Sacred Garden School, LLC ("SGS") for your enrollment in this program. While I believe this letter is straightforward, please read it closely and if you have any questions, please contact me.

**1. Program Enrollment.** Beginning on August 28, 2024, Buds & Blossoms meets weekly on Wednesdays, from 12:00-2:30 via Zoom. In addition to our virtual lessons, we will have 3 in-person weekends:

- August 31- September 1, 2024
- March 1-2, 2025
- May 30- June 1, 2025

You agree to make reasonable efforts to attend classes and to contact SGS when you cannot attend. While you are responsible for keeping up with assignments and class attendance, SGS reserves the sole right not to award any class certificate based on excessive class absenteeism, failure to keep up with program work, disruptive behavior in class (and/or to any fellow students) and any other reason where SGS, in its sole reasonable judgment, determines that you did not exemplify the knowledge, skills and/or conduct to certify that you possess such qualities in relation to your program course work. You acknowledge that the program is solely for personal educational knowledge and SGS makes no promises or guarantees to you concerning any matter related to the program that is not expressly stated in this letter agreement.

**2. Costs and Expenses.** A deposit of \$400 is required to hold your place in this program. *The deposit is non-refundable and non-transferrable.* The registration deadline is August 22, 2024 and a deposit must be received no later than this date to secure your spot.

### Tuition Costs

The total tuition for the program, including the deposit, is \$4400. A number of discounts are available:

- A \$200 early-bird discount is applied to people who register by June 30, 2024. To receive this discount, you must pay the \$400 deposit no later than midnight on the 30<sup>th</sup> of June.
- A \$150 discount is offered to those who pay the remaining balance in full by September 1, 2023.
- An additional 5% discount will be applied to any payments made in cash.

### Option 1: For Students paying Full Tuition before Program Begins

If you intend to pay in full by September 1, 2024 for a \$150 discount, please let me know and I will have an invoice ready for you with the final balance including any additional discounts on the first weekend of class. The remaining balance can be paid with cash, check or money order, and either brought with you to class or mailed to:

Sacred Garden School  
PO Box 1434  
Shepherdstown, WV 25443



Or electronic payments can be sent via Venmo @sacredgardenschool

Subsequent to SGS's receipt of your program payment in full, should you decide to withdraw from the program, you will be entitled to a refund as follows:

- a. If you withdraw up until 1 weeks from the first day of class, you will receive 80% of the tuition;
- b. If you withdraw within 2 weeks after our first day of class, you will receive 75% of the tuition; or
- c. If you withdraw after September 14<sup>th</sup>, you will not be entitled to any tuition refund, however, you will retain credit that can be applied towards future classes.

Tuition refunds, if any, shall be sent to you no later than 14 days after the date of your withdrawal in writing to SGS. If, for any reason, your check is returned or is non-negotiable at your bank, you agree to pay a fee of \$40 in addition to all amounts owed to SGS.

#### **For Students requiring a Payment Plan**

A deposit of \$400 is required to hold your spot, due no later than August 22, 2024. The total tuition for the program, less your deposit and any applicable discounts, will be broken into 9 equal payments due by the first class of each month. SGS agrees to accept your enrollment with 9 equal installment payments due on the following dates:

- 1) September 1, 2024 2) October 1, 2024 3) November 1, 2024 4) December 1, 2024 5) January 1 2025
- 6) February 1, 2025 7) March 1, 2025 8) April 1, 2025 9) May 1, 2025

Should you decide to withdraw from the program, you will be entitled to a refund as follows:

- a. If you withdraw up until 1 week from the first day of class, you will be charged for 20% of the tuition;
- b. If you withdraw within 2 weeks after our first day of class, you will be charged for 25% of the tuition; or
- c. If you withdraw after September 14, 2024, you will be responsible for the full balance plus any fees incurred to SGS related to collection of the balance.

The monthly installments may be paid with cash, check or money order, and either brought with you to class or mailed to:

Sacred Garden School  
PO Box 1434  
Shepherdstown, WV 25443

Electronic payments can be sent via Venmo @sacredgardenschool

**3. Binding Agreement.** If you fail to meet any of your obligations under this Agreement, including the payment of any fees or costs, SGS shall have the right to terminate this Agreement upon 7 seven days prior written notice to you sent to the address above. Further, you agree to indemnify and hold SGS harmless from all costs and expenses (including reasonable attorney's fees) incurred by SGS in any collection matter or any other action initiated by SGS related to your breach of this letter Agreement. This



letter agreement represents the complete agreement and understanding between you and SGS regarding the program and is governed solely by the laws of the state of West Virginia. The venue of any legal action related to this letter agreement shall solely occur in the federal or state courts located in the City of Charles Town, West Virginia.

All students are responsible for paying tuition in full by the end of the course. Failure to complete payment will result in your certificate of completion being withheld.

**Please select a payment option below, then sign and date this agreement. Return it to Ashley at [sacredgardenschool@gmail.com](mailto:sacredgardenschool@gmail.com) or mail it to PO Box 1434 Shepherdstown, WV 25443.**

\_\_\_\_ I plan to pay the tuition in full by September 1, 2024

\_\_\_\_ I plan to pay in monthly installments

By signing below, you agree to the terms & conditions of this letter.

\_\_\_\_\_

\_\_\_\_\_

NAME

DATE